GRANT MANAGEMENT PLAN
College Relations & Advancement
2019/2020

Contact:
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Project Name		Project Lead	
Funding Agency		Grant Program	

Award Amount		Account #		Grant Period (start/end dates)	

Objectives are the deliverables described in the grant, or steps to reach those deliverables. There may be several objectives in one grant- fill out a separate table for each. Common grant objectives include *Gather baseline data for a comparison after project is implemented, Purchase equipment,* or *Hire a program coordinator.*
Objective:

Activities Describe what you will do to achieve the objective	Time Frame Start – Completion	Evaluation: Data, Measures and Reporting How will you demonstrate results?	Person Responsible for A. implementing activity B. evaluating achievement	Budget Expected spending on this activity
1.			A. B.	
2.			A. B.	
3.			A. B.	
4.			A. B.	

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